

September 12, 2016

Meeting was called to order at 7:02pm by Brian Houser.

Present: Brian Houser, Tom Jeffrey AD, Heather Vitaz, Pam Grames, Elena Ostheimer, Matt Ehrhardt, Sharon Balcarcel, Jeff Finnen, Tracy Moyer, Mike Moyer, John Lewis, Lorri Keyser, Brent Johnston.

1. Minutes

- a. Minutes were sent to board members via email to review prior to the meeting. Brian Houser made a motion to accept the minutes. Mike Moyer 1st, John Lewis 2nd.

2. Athletic Directors report.

- a. Next year's golf outing is scheduled for July 22, 2017 at Thunderbird Golf Course in Huron.
- b. Banquet dates are as followed: 10/30, 11/6, 11/13, 3/15, 3/19, 5/30, 6/1.
- c. Website updates are to be sent to Mike Moyer.
 - i. Elena will send the current photo of the board and send minutes once they are approved.
- d. Melon Festival
 - i. Reviewed maintenance workers getting supplies together.
 - ii. Sending out Thank you cards to companies and organizations who donated or helped.
- e. Request for reimbursement to coaches who obtained coaching certifications/dues.
 - i. Wrestling: Gary Burns \$20.00
 - ii. Wrestling: Carlo Mancuso: \$20.00
 - iii. Volleyball: Sean Hoover:\$30.00
 - iv. Boys Soccer: Kurri Lewis: \$110.00
- f. Presented the invoice for reimbursement for the following:
 - i. Fieldhouse lockers: \$\$18,541.00.
 - ii. Plyometric Boxes for the weight room: \$1,160.00
 - iii. Boys and Girls Edison Golf Bags: \$2,170.00
 - iv. Boys Soccer Warm ups: \$1,354.50
 - v. Football uniforms: \$22,350.00
 - vi. Request payment to Petal's on the Square for Senior Parents Night Corsages: \$168.00
- g. Mike Kegarise donated \$440.00 for new Edison Flag which will be flown near the score board.
- h. Athletic Facility Update:
 - i. Fieldhouse locker room in completed.
 - ii. Still working on:
 - 1. Painting the inside of the of the sports complex.
 - 2. Roof over the coaches' office/trainer's room.
 - 3. Laying the turf.
 - 4. Pouring the balcony.
 - iii. September 30 Ribbon Cutting Ceremony.
 - 1. Invitations will be mailed out to donors and volunteers.
- i. State wall in the Gym
 - i. Goal is to purchase signs shaped like the state of Ohio to represent teams who have placed at the state level.
 - 1. State champs signs would be larger than those who made it to the Final Four.
 - 2. They will be displayed on the East wall of the gym.
- j. For future consideration:
 - i. Need a new sprayer to paint the wording and "E" on the football field. Approx. cost \$1260.00.
 - ii. District hopes to cover the cost of an irrigation system for the football field, boosters may be asked to cover cost of the soccer field.

3. Treasurer's Report

- a. Report was given by Heather Vitaz, as of 9/12/2016
 - i. Bingo Checking: \$12,152.72
 - ii. Regular Checking: \$61,786.96
 - iii. Savings Acct: \$81,171.49
 - iv. Facility Checking: \$22,310.14
 - v. Checking Acct: \$100.00
 - vi. Paypal Acct: \$175.66
 - vii. **Total Assets: \$177,696.97**
- b. Bill Marshall Memorial: Bill was a Booster Board Member years ago and recently passed away. The family requested donations be sent to the Edison Athletic Boosters in his name. Elena Ostheimer spoke with Bill wife to see if there was something specific they wanted the money to go towards. The family decided they would like the money to go towards one of the cobble stones out at the football complex in his honor. Whatever cost was not covered by donations, the family would cover. Elena suggested we give it one month and then she would contact the family with an update.
- c. Football 50/50's:
 - i. Our first 2 home games \$100.00 each were donated back to the boosters. Elena Ostheimer asked Mike Moyer in the future if money is donated back can he get their name and address so we can send thank you cards.
- d. Melon Festival
 - i. Revenue: \$43,329.22
 - ii. Expenses (est.): \$16,243.14
 - iii. Net Profit (est.): \$27,086.08

Motion to accept the treasurer's report. Tracy Moyer 1st, John Lewis 2nd.

New Business:

1. Team Dinners

- a. Currently each team gets one team dinner from the boosters at the cost of \$7.00/athlete.
- b. New Guidelines:
 - i. All players from freshmen to seniors are to be included in the dinner.
 - ii. Cost was increased to \$10.00/athlete.
 - iii. Boosters will provide an additional team dinner at our discretion should they advance to Regional/State.
 - iv. Forms must be filled out and submitted to AD which he will turn into the boosters.

Motion to accept the new team dinner guidelines. Mike Moyer 1st, Jeff Finnen 2nd.

2. Bylaws

- a. Anyone who is interested in being part of this committee to revise our bylaws will meet on Monday October 3 at 6:00pm in the conference room. President Brian Houser and Athletic Director Tom Jeffrey will be present.

3. Concession Stand

- a. Reviewed the cost of candy and how we are not making much profit due to our cost increasing. Jeff Finnen suggested we talk with Mickey Mart to see if our cost could be lowered if we purchased through them. Elena suggested talking with Eric Barnicle as he has worked with the Boosters recently. Jeff will talk with them and share his findings at the next meeting.
- b. Matt Ehrhardt mentioned a company named Tiffin Paper Company. They sell soda and Gatorade. He will get more info to see if costs would be cheaper for us.

4. Elena Ostheimer spoke with the cheerleaders to see if they needed any supplies. They requested Pink Pom Poms for the month of October. Currently the Cheerleaders are purchasing their own. These would now be property of the schools.

Brian motioned we approve up to \$1000.00 for supplies. Elena 1st, Pam Grames 2nd.

New Business Continued:

5. Reimbursement of Coaches:

- a. Boosters will pay up to \$75 per night, max of 2 nights per coach.
- b. Boosters will continue to reimburse volunteer coaches only for required coaching certifications and no reimbursement for paid coaches.
- c. Boosters will reimburse association dues for coaches for their membership in sporting associations.
Motion to accept we continue to pay for the above: Pam Grams 1st, Tracey Moyer 2nd.

6. Thank you gift cards for departing Booster board members:

We voted to continue the practice of gifting a \$100.00 gift card per departing board member.

- a. However, we made the following amendments:
 - i. The board member must fulfill their term.
 - ii. Treasure would purchase a Visa gift card.
 1. Heather Vitaz (Treasurer) will check with Key Bank to see if membership points could be redeemed for Gift Cards.

Motion was passed to accept.

Motion to adjourn the meeting at 8:25PM. Tracy Moyer 1st, Matt Ehrhardt 2nd.